

## WORKPLACE HEALTH AND SAFETY CHECKLIST






### POINTS TO NOTE:

- ◆ **Workplace Health and Safety** is a complex area governed by a wide variety of legislation.
- ◆ **It is your Responsibility** to ensure that your business is compliant. This is very important as there are significant penalties for failing to do so.
- ◆ **Health & Safety** can be a huge burden in any business where resources including time, personnel, and finance are often stretched to the limit.

Health and Safety Checklist		Yes	No
1	Do you have an up to date, site specific Safety Statement?		
2	Do you have a clear understanding of the main risks to employees, visitors, sub-contractors etc?		
3	Do you have procedures for addressing and controlling such risks?		
4	Have you had a Fire Risk Assessment or at least Fire Safety Training carried out in your organisation?		
5	Do you have the appropriate fire fighting equipment which is checked and signed off annually, in your premises?		
6	Do you carry out a Fire Evacuation Drill every 6 months and document it?		
7	Do you have a fully stocked First Aid Kit?		
8	Do you have procedures for monitoring Health and Safety issues in your place of work?		
9	Has your insurance requested an up to date copy of your Safety Statement and Risk Assessments?		
10	Are you aware that your business (regardless of size) must be Health and Safety compliant?		

**IF YOU SCORED LESS THAN A PERFECT 10/10 REST ASSURED YOU ARE NOT ALONE...**

***You do however need to consider what your Health & Safety obligations are under current legislation.***

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**We can advise and address your Health & Safety concerns in a cost-efficient way.**
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**Give us a call or email us - with no obligation. Contact us - "It costs nothing to talk"**
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**We at SafeHands can help. Your Safety Compliance is Our Business.**